



# Sharps Safety Audit

Use this audit sheet developed for veterinary practices to develop policies and procedures relevant to your practice. 'Yes' means that the matter is in order. 'No' means that the matter should be assessed and controlled.

Are approved sharps containers available in all areas of the practice where sharps are used? Yes  No

Are sharp containers in all Practice Vehicles? Yes  No

Are all employees trained in safe sharps handling, disposal and protocols in the event of an accidental needlestick injury? Yes  No

Is there a policy that needles should not be recapped? Yes  No

Are there clear protocols for procedures where recapping cannot be avoided and how this it to be performed? Yes  No

Are syringes with needles disposed of in the sharps container when live vaccines are used? And when used, to aspirate body substances or tissue? Yes  No

When needles are removed from syringes is the removal device on the sharps container used? Yes  No

Are sharps disposed of appropriately? Yes  No

Is there a written protocol for dealing with needlestick injuries? Yes  No

Are there written procedures and protocols for handling and cleaning surgical instruments? Yes  No

Are scalpels removed and disposed of appropriately? Yes  No

Are all employees required to wear closed toed shoes? Yes  No

## Risk Control Action Plan

Use this form to prioritise and allocate responsibilities and resources to use of the sharps safety control measures.

Activities/strategies	Person/s responsible	Completion date	Evaluation date
<p>Complete risk identification and assessment before proceeding</p> <p>1. _____ _____</p> <p>2. _____ _____</p> <p>3. _____ _____</p> <p>4. _____ _____</p> <p>5. _____ _____</p>			