

Hazardous Substances Safety Checklist

Check	Yes	No	N/A
Register of hazardous substances is complete (contents list and MSDS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Register is readily available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous substances are properly labeled: manufactures labels on container	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decanted containers labeled with name, risk & safety phrases	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk assessment has been completed for all substances and recorded in register	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Report is available where risk is significant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Practicable control measures have been implemented and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hierarchy of controls is taken into account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
people who may be exposed or work with hazardous substances have been provided with adequate information, instruction and training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Record of training includes health effects, controls, safe work methods, PPE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health surveillance is undertaken where appropriate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Register of material safety data sheets (MSDS), including contents lists, is readily available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MSDS are current (Less than 5 years from issue date)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk assessments for hazardous substances have been completed and recorded	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workers have been trained (preferable face to face) in the hazards and controls for hazardous substances - including that 2-pack paints containing isocyanates can cause occupational asthma and allergic dermatitis - and training records are kept	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous substances are labeled - including jars and any other containers which contain hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>