

HOW TO IMPLEMENT PPIs

- 1. List Workplace Hazards** – Hazard Identification and Risk Assessment in the workplace.
- 2. Identify Hazard Control Measures** – List control measures adopted to manage identified hazards.
- 3. Identify Areas to Measure WHS** – Identify areas from the list of control measures to further improve health and safety outcomes and measure WHS performance.
- 4. Develop PPIs** – PPIs may include a rating of management commitment to WHS, percentage of workplace inspections undertaken, percentage of contracts with WHS clauses, etc.
- 5. PPI Methodology** – Select indicators that will be relevant and cost effective to collect, such as employee surveys, questionnaires and interviews, observations and inspections.
- 6. Collect and Analyse Information** – Once the information is collected, assess whether the WHS Policy is effective – if not, why not? Decide on how to improve current WHS initiatives.
- 7. Review the Performance and Effectiveness of PPI** – Review the performance of the PPIs by checking whether the control measures are effective in the areas identified. Undertake the PPI review periodically or when processes or equipment change.

KEY BENEFITS OF IMPLEMENTING PPIs

- Workplace hazard identification and effective control or elimination of associated risks.
- Implementation of safe work procedures.
- Employee opportunity and capability to effectively contribute to WHS problem-solving and decision-making.
- Commitment to employee WHS education and training.
- Addresses WHS in the design, planning and procurement phases.
- Self-assesses or has WHS independently audited for the effectiveness of systems and practices.