



Afterhours safety

Safety Audit

Use this sample audit sheet developed for veterinary practices to help develop policy and procedures relevant to your practice. 'Yes' means that the matter is in order. 'No' means that the matter should be assessed and controlled.

Do all employees working alone afterhours have an effective means of communication in the event of an emergency?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do employees have the right to refuse to attend an afterhours call if they are at all concerned about their safety?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are the practice's entrances, exits and carpark well-lit, with minimal shrubbery?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are employees encouraged to ring in a second team member if they are concerned about their safety afterhours?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there an expectation that all standard Workplace Health and Safety protocols are strictly adhered to afterhours?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a second veterinarian assigned on call to back up recent graduates when needed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are afterhours house calls disallowed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a mechanism to monitor lone workers? (e.g. safe work apps)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are emergency numbers clearly visible near all practice phones and on auto dial?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Risk Control Action Plan

Use this form to prioritise and allocate responsibilities and resources to afterhours risk control measures.

Activities/strategies	Person/s responsible	Completion date	Evaluation date
<p>Complete risk identification and assessment before proceeding</p> <p>1.</p> <p>_____</p> <p>_____</p> <p>2.</p> <p>_____</p> <p>_____</p> <p>3.</p> <p>_____</p> <p>_____</p> <p>4.</p> <p>_____</p> <p>_____</p> <p>5.</p> <p>_____</p> <p>_____</p>			